



C • Easy System

Guide to Billing Account and e-Chit Management

1. System Login

If you have already applied [e-chit*](#) and received the Notification Email with the C Easy System Account ID and Password, please enter them to login.

** e-Chit can be applied through the [online application](#).*

Environmental Protection Department
The Government of the Hong Kong Special Administrative Region

[Home](#) [Application Form](#) [Contact](#) [Text Size](#) [EN](#) [繁](#) [簡](#)

C • Easy System Login

Account ID:


Password:

If you forget your password, please click “Forgot Password” and provide the necessary account information. A new password and re-activation procedure will be sent to the registered email.



2. Use e-Chit

You can check your e-chit balance and issue e-chits to designated driver with this function.

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Text Size EN 繁 简 Logout

22
Use e-Chit

Sub-Account
e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

0
Notice

Welcome Mr. Chan Last login datetime: 2024-03-04 15:07:43 Status: Success

Account No.:12345678

Account-holder Name:EPD Construction Waste Limited


Construction Waste Generated Site:IWTS

Total available e-Chit: 22 Use e-Chit

Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark	QR Code
No Record Found							

Total: 0

Click [Use e-Chit] button to fill in the required information in a pop-up window.

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Use e-Chit

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e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

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Notice

Welcome Mr. Chan Last login datetime: 2024-03-04 15:07:43 Status: Success

Account No.:12345678

Account-holder Name:EPD Construction Waste Limited

Construction Waste Generated Site:IWTS

Total available e-Chit: 22 Use e-Chit

Prescribed Facility

*VRM

Driver Name

*Mobile No.

Driver

e.g. ABXXXX

e.g. Chan Tai Man

e.g. 98765432

✎ +


Total: 1 Issue

Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark	QR Code
------------	------------	---------------------	-----	-------------	------------	--------	---------

The required information includes the Prescribed Facility, Vehicle Registration Number (VRM)*, Driver Name & Mobile No*.


**Mandatory fields*





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Welcome Mr. Chan Last login datetime: 2024-03-04 15:07:43 Status: Success

Account No.:12345678

Account-holder Name:EPD Construction Waste Limited

Construction Waste Generated Site:IWTS

Total available e-Chit: 22 Use e-Chit

Prescribed Facility

✓ ---

Landfills

NENT - North East New Territories Landfill

SENT - South East New Territories Landfill

WENT - West New Territories Landfill

Sorting Facilities

Tseung Kwan O Area 137 Sorting Facilities

Tuen Mun Area 38 Sorting Facilities

Public Fill Reception Facilities

Tseung Kwan O Area 137 Fill Bank

Tuen Mun Area 38 Fill Bank

Chai Wan Public Fill Bargaining Point

Mui Wo Temporary Public Fill Reception Facility

*VRM

Driver


Driver Name

*Mobile No.

e.g. ABXXXX

e.g. Chan Tai Man

e.g. 98765432

 +

Total: 1 Issue

VRM

Driver Name

Mobile No.


Remark

QR Code

Record Found


Total: 0


If you have already built a list of drivers (see Section 5), you can click the [Driver] button to select a driver from the pull-down list.


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Use e-Chit


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e-Chit Allocation


Chit History

Driver

Sub-Account

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Account Profile

0
Notice

Welcome Mr. Chan Last login d

Account No.:

Account-holder Name:

Construction Waste Generated Site:

Total available e-Chit: 22 Use e-Chit

Prescribed Facility

SENT - South East New Territories La

Please select a driver

VRM

Driver Name

Mobile No.

VN7551

Chris

99999999

☒

VW8888

Derek

88888888

☒

XY1234

Ivan

77777777

☒

AB7879

SF-ManGor

66666666

☒

BB4466

Wallace

55555555


☒

Total: 5

Cancel

Click [☑] to select the driver and return to the previous screen that filled with the driver's information.





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Supervisor Account

Account Profile

0
Notice

Welcome Mr. ChanLast login datetime: 2024-03-04 15:07:43Status: Success

Account No.:12345678

Account-holder Name:EPD Construction Waste Limited

Construction Waste Generated Site:IWTS

Total available e-Chit: 22Use e-Chit


Prescribed Facility*VRMDriver Name*Mobile No.

SENT - South East New Territories LandfillDriverXY1234Ivan77777777

Total: 1Issue

Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark	QR Code
------------	------------	---------------------	-----	-------------	------------	--------	---------

Click the [+] icon to issue another chit.



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Use e-Chit

Sub-Account
e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

0
Notice

Welcome Mr. ChanLast login datetime: 2024-03-04 15:07:43Status: Success

Account No.:12345678

Account-holder Name:EPD Construction Waste Limited

Construction Waste Generated Site:IWTS

Total available e-Chit: 22Use e-Chit

Prescribed Facility*VRMDriver Name*Mobile No.

SENT - South East New Territories LaDriverXY1234Ivan77777777

---Drivere.g. ABXXXXe.g. Chan Tai Mane.g. 98765432

Total: 2Issue



You can click [🗑️] to remove the unnecessary driver information. Then click the [Issue] button to confirm the issuance.

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Use e-Chit

Sub-Account
e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

0

Notice

Welcome Mr. Chan Last login datetime: 2024-03-04 15:07:43 Status: Success

Account No.: 12345678

Account-holder Name: EPD Construction Waste Limited

Construction Waste Generated Site: IWTS

Issue e-Chit successfully

Total available e-Chit: 21 [Use e-Chit](#)

Total: 1

The e-Chit successfully issued will be displayed in the window below. You can click the [QR Code] button to display the snap shot of e-Chit for printing or screen capture.

Environ...
The Govern...

繁 簡 Logout

21

Use e-Chit

Sub-...
e-Chit...

Welcome Mr. Chan

Account No.: 12345678

Account-holder Name: EPD Construction Waste Limited

Construction Waste Generated Site: IWTS

Total available e-Chit: 21

Issue Date

04/03/2024

1

Cancel

Re-issue

Total: 1

電子入帳票號碼
e-Chit No.: 100004

香港法例第354章廢物處置條例
廢物處置(建築廢物處置收費)規例
Waste Disposal Ordinance (Chapter 354)
Waste Disposal (Charges for Disposal of Construction Waste) Regulation

帳戶編號
Account No.: 12345678

載運入帳票
CHIT

訂明設施
Prescribed Facility:
SENT - South East New Territories Landfill

帳戶名稱
Name of the Account-holder:
EPD Construction Waste Limited

車輛登記號碼
Vehicle Registration Mark: XY1234

建築廢物產生地點 Construction Waste Generated Site:
IWTS

發行日期 Issue Date: 04/03/2024

有效期至 Valid Until: -

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[Print](#) [Close](#)



Click the [Re-issue] button to re-issue the e-Chit to another driver.

The screenshot shows the 'Environmental Protection Department' portal. A modal dialog titled 'Are you sure you want to Re-issue the e-Chit?' is open. The dialog contains the following fields:

- e-Chit No.: 100004
- Prescribed Facility: SENT – South East New Territ
- *VRM: XY1234
- Driver Name: Ivan
- *Mobile No.: 77777777
- Remark: Remark

Below the fields is a 'Driver' button. At the bottom of the dialog are 'Confirm' and 'Cancel' buttons. In the background, the user 'Mr. Chan' is logged in. The 'Total available e-Chit' is 21. A table shows the issued e-Chit details:

Issue Date	e-Chit No.	Prescribed Facility
04/03/2024	100004	SENT - South East New Territories Landfill

At the bottom right, there is a 'QR Code' section with 'QR Code', 'Cancel', and 'Re-issue' buttons, and a 'Total: 1' indicator.

Click the [Cancel] button to cancel the issued e-Chit and the “Total available e-Chit” will be adjusted accordingly.

The screenshot shows the same portal with a modal dialog titled 'Are you sure you want to Cancel the e-Chit?'. The dialog contains the following fields:

- e-Chit No.: 100004

Below the field are 'Confirm' and 'Cancel' buttons. In the background, the user 'Mr. Chan' is logged in. The 'Total available e-Chit' is 21. The table now shows the e-Chit as cancelled:


Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark	QR Code
04/03/2024	100004	SENT - South East New Territories Landfill	XY1234	Ivan	77777777	-	QR Code

At the bottom right, the 'QR Code' section now includes 'Cancel' and 'Re-issue' buttons, and the 'Total: 1' indicator remains.



3. Sub-Account e-Chit Allocation

This function allows you to view the e-Chits issued by the Sub-account(s) that created previously (see Section 6).

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21 Use e-Chit

Sub-Account e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

0 Notice

Mr Ivan Tsui (Contact No.: 22223333)

Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark
------------	------------	---------------------	-----	-------------	------------	--------

Total: 0

Mr Wah Gor (Contact No.: 44445555)

Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark
------------	------------	---------------------	-----	-------------	------------	--------


Total: 0

Mr Raymond (Contact No.: 67678989)

Issue Date	e-Chit No.	Prescribed Facility	VRM	Driver Name	Mobile No.	Remark
03/03/2024	123456	Tseung Kwan O Area 137 Sorting	ABXXXX	Chan Tai Man	98765432	

4. Chit History

This function allows you to view and download the transaction records of your billing accounts (both paper & e-Chits) in according to the selection criteria.

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Text Size EN 繁 簡 Logout

21 Use e-Chit

Sub-Account e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

0 Notice

Txn Start Date

Txn End Date

VRM

Driver Name

Mobile No.

Search

04/03/2024

04/03/2024

e.g. ABXXXX

e.g. Chan Tai Man

e.g. 98765432

The transaction records are for advance reference only, which will be subject to further verification. The account holder will receive final monthly transaction information through e-mail or by post as chosen in the Application Form.

Export to CSV file

Txn Date	Facility	VRM	Driver Name	Mobile No.	Chit No.	Time-in	Time-out	Waste depth (meter)	Weight-in (tonne)	Weight-out (tonne)	Net Weight (tonne)
----------	----------	-----	-------------	------------	----------	---------	----------	---------------------	-------------------	--------------------	--------------------

No Record Found

Total: 0

Click the [Export to CSV file] to download the transaction records in CSV file format.



5. Driver

This function allows you to maintain a list of drivers to facilitate the issuance of e-chits (see section 2).

The screenshot shows the 'Driver' management interface. At the top, there's a header with the department logo and name, and navigation links for 'Use e-Chit', 'Sub-Account e-Chit Allocation', 'Chit History', 'Driver', 'Sub-Account', 'Supervisor Account', and 'Account Profile'. A 'Notice' bell icon is on the right. Below the header, there's a form to add a new driver with fields for 'VRM' (e.g., ABXXXX), 'Driver Name' (e.g., Chan Tai Man), and 'Mobile No.' (e.g., 98765432). A 'Total: 1' indicator and a 'Create' button are at the bottom right of the form. Below the form is a table listing existing drivers.

VRM	Driver Name	Mobile No.	
XY1234	Ivan	77777777	Edit Delete
BB4466	Wallace	55555555	Edit Delete
VW8888	Derek	88888888	Edit Delete
AB7879	SF-ManGor	66666666	Edit Delete

You can “Create”, “Edit” or “Delete” a driver by clicking the appropriate button as shown in the screen.


This screenshot shows the 'Editing driver Information' modal dialog. It contains three input fields: 'VRM' with the value 'XY1234', 'Name' with the value 'Ivan', and 'Mobile' with the value '77777777'. At the bottom, there are 'Save' and 'Cancel' buttons.

This screenshot shows the confirmation modal dialog for deleting a driver. The text reads: 'Are you sure you want to delete this driver?' followed by 'VRM: XY1234'. At the bottom, there are 'Delete' and 'Cancel' buttons.



6. Sub-Account

This function allows you to maintain a list of sub-accounts who can issue e-chits for you.

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21 Use e-Chit

Sub-Account e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

Notice 0

Title

*Name

Contact No.

*Login ID

*Password

*Assigned e-Chit No.

Mr

e.g. Chan Tai Man

e.g. 98765432


12345678

Add

Title	Name	Contact No.	Login ID	Issued e-Chit	e-Chit available	Status	
Mr	Ivan Tsui	22223333	12345678_IT	0	12	Active	Edit Disable Reset Password
Mr	Wah Gor	44445555	12345678WaG	0	0	Active	Edit Disable Reset Password
Mr	Raymond	67678989	12345678R	1	0	Active	Edit Disable Reset Password
Mr	Tony	68686868	12345678TY	0	0	Active	Edit Disable Reset Password
Mr	Tai Ming	22223344	12345678_tm	0	0	Active	Edit Disable Reset Password
Mr	Denny	26667777	12345678denny	0	7	Active	Edit Disable Reset Password
Mr	temp	33443355	12345678tmp	0	0	Inactive	Edit Enable Reset Password
Mr	Andy	55556666	12345678andy66	0	5	Active	Edit Disable Reset Password

Total: 8

You can “Add”, “Edit”, “Disable” or “Reset Password” a Sub-account driver by clicking the appropriate button as shown in the screen.

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21 Use e-Chit

Sub-Account e-Chit Allocation

Chit History

Driver

Sub-Account

Supervisor Account

Account Profile

Notice 0

Title

*Name

Contact No.

*Login ID

*Password

*Assigned e-Chit No.

Mr

e.g. Chan Tai Man

e.g. 98765432

12345678

Add

Title	Name	Contact No.	Login ID	Issued e-Chit	e-Chit available	Status	
Mr	Ivan Tsui	22223333	12345678_IT	0	12	Active	Edit Disable Reset Password
Mr	Wah Gor	44445555	12345678WaG	0	0	Active	Edit Disable Reset Password

Edit Sub-account

Login ID

12345678_IT

Title

Mr

*Name

Ivan Tsui

Contact No.

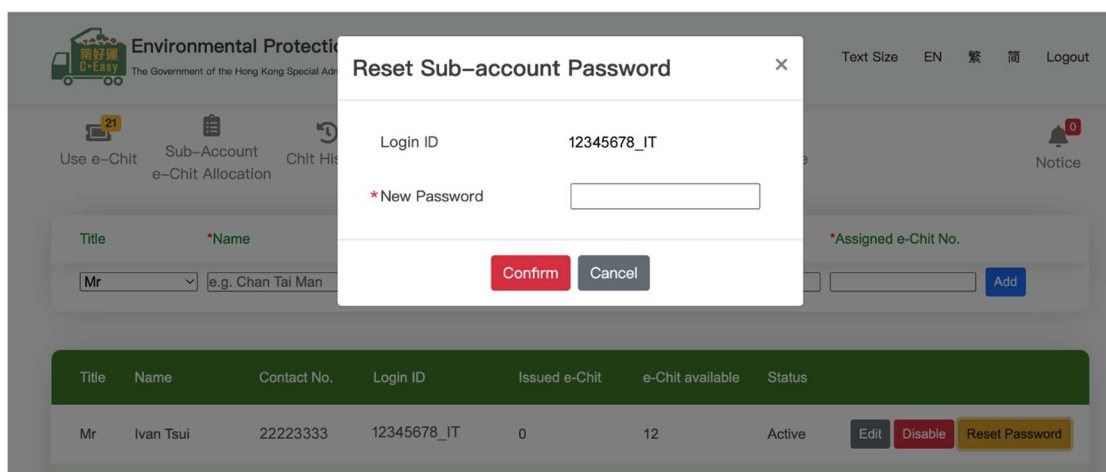
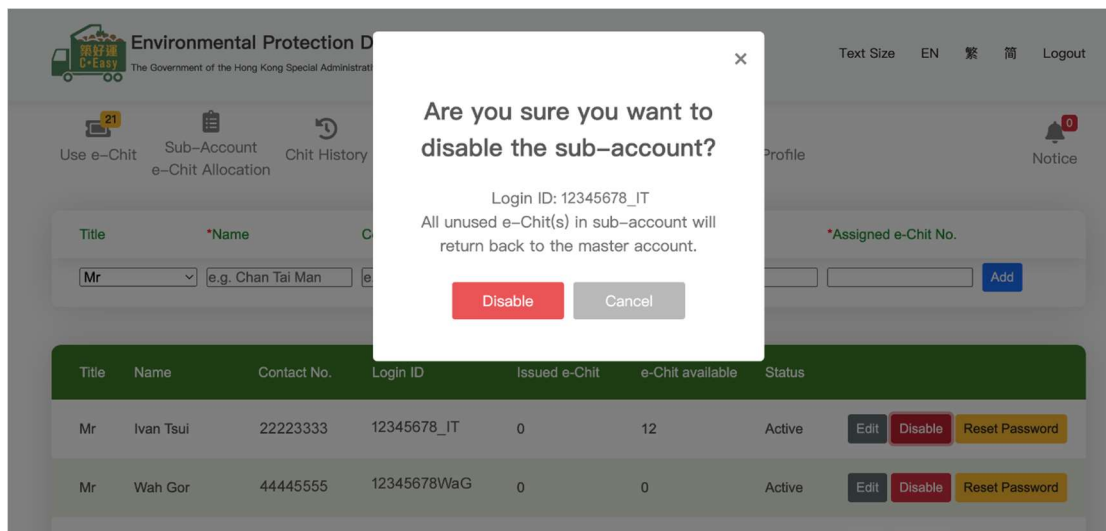
22223333

*Assigned e-Chit No.

12

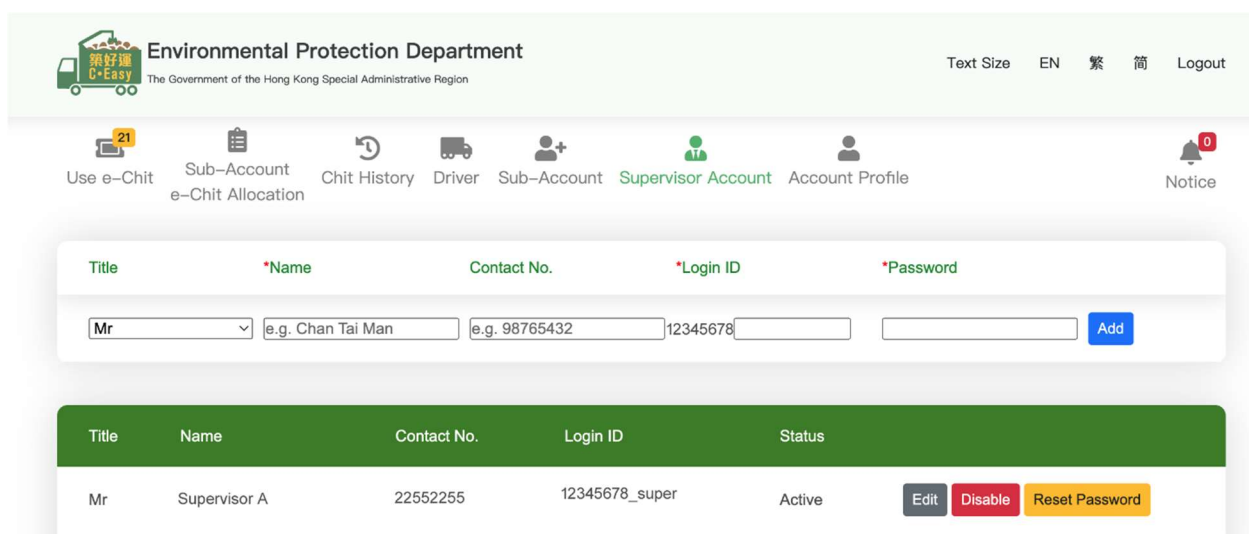
Update

Cancel



7. Supervisor Account

This function allows you to maintain a list of Supervisor Account who can view the transaction records of your billing account.





You can “Add”, “Edit”, “Disable” and “Reset Password” a Supervisor Account by clicking the appropriate button as shown in the screen.

The screenshot shows the 'Edit Supervisor account' dialog box. It contains the following fields:

- Login ID: 12345678_super
- Title: Mr (dropdown menu)
- *Name: Supervisor A
- Contact No.: 22552255

At the bottom of the dialog box are two buttons: 'Update' (red) and 'Cancel' (grey).

The background shows a table with the following data:

Title	Name	Contact No.	Login ID	Status
Mr	Supervisor A	22552255	12345678_super	Active

The screenshot shows a confirmation dialog box with the text: 'Are you sure you want to disable the supervisor account?'. Below the text is the Login ID: 12345678_super. At the bottom are two buttons: 'Disable' (red) and 'Cancel' (grey).

The background shows the same table as the previous screenshot:

Title	Name	Contact No.	Login ID	Status
Mr	Supervisor A	22552255	12345678_super	Active

The screenshot shows the 'Reset Supervisor Account Password' dialog box. It contains the following fields:

- Login ID: 12345678_super
- *New Password: (empty text box)

At the bottom of the dialog box are two buttons: 'Confirm' (red) and 'Cancel' (grey).

The background shows the same table as the previous screenshots:

Title	Name	Contact No.	Login ID	Status
Mr	Supervisor A	22552255	12345678_super	Active



8. Account Profile

This function allows you to view your account information and change password. You can submit Form 5 to EPD if you want to update any account information.

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Text Size EN 繁 简 Logout

Use e-Chit Sub-Account e-Chit Allocation Chit History Driver Sub-Account Supervisor Account **Account Profile** Notice

Company Profile

EPD Construction Waste Limited

2/F EAST WING, 88 VICTORIA ROAD,
KENNEDY TOWN, HONG KONG

Contact Information

Name: Mr. Chan

Email: mrchan@epd.gov.hk

Tel: 22222222

Mobile: —

Fax: —

Password

[Change Password](#)

Click [Change Password] to change the login password.

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Use e-Chit Sub-Account e-Chit Allocation Chit History Driver Sub-Account Supervisor Account **Account Profile** Notice

Company Profile

EPD Construction Waste Limited

2/F EAST WING, 88 VICTORIA ROAD,
KENNEDY TOWN, HONG KONG

Contact Information

Tel: 22222222

Mobile: —

Fax: —

Password

[Change Password](#)

Please change your password

Current Password:

New Password:

Confirm Password:

Password setting rules:


- All passwords should be at least 8 characters
- All passwords should contain both alphabet and number
- Do not use the last 3 recently used passwords

[Confirm](#) [Cancel](#)



9. Notice

This function will provide notice to users related to system issues, such as System Maintenance Notice.

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Use e-Chit

Sub-Account e-Chit Allocation

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Driver

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Account Profile

Notice

Company Profile

EPD Construction Waste Limited

2/F EAST WING, 88 VICTORIA ROAD,
KENNEDY TOWN, HONG KONG

Contact Information

Name: Mr. Chan

Email: mrchan@epd.gov.hk

Tel: 22222222

Mobile: -

Fax: -

User Notices

Mark all as read